



國際龍舟聯合會

INTERNATIONAL DRAGON BOAT FEDERATION

Minutes of the 14th Meeting of the IDBF Members Congress held in Hotel Forrás, Szeged, Hungary, from 0900 to 1400 hours on the 29th July 2013.

Present: 出席人員

IDBF Executive & Council	國際龍舟聯合會執行委員會與理事會	
Elected Officers:		
President (Congress Chair) (代表大會主持人)	主席 Madam Xiao Min - apology received	China, PR 中国
Executive President (Council Chair) (理事會主持人)	執行主席 Mike MacKeddie-Haslam 麥克·哈森來姆	Great Britain 英國
Snr Vice President	首席副主席 Mason Hung - apology 洪忠興	Hong Kong, 中国香港
2 nd Vice President.	第二副主席 Bob Morro 鮑勃·莫羅	USA 美国
3 rd Vice President.	第三副主席 Claudio Schermi 克勞迪奧·舍爾米	Italy 意大利
4 th Vice President.	第四副主席 Ahmad Donyamali - apology	Iran 伊朗
Secretary General	秘書長 Hu Jianguo - apology 胡建國	China PR 中国
Deputy Secretary General	Peter Tang	Macau China
Treasurer	司庫 Alan van Caubergh 阿蘭·范·考格伯	The Netherlands 荷兰
Commissions:	小組委員會成員	
Competition & Technical 競賽和技术委员会	Mike Thomas 麥克·托馬斯	Chairman (Great Britain) 主席 (英國)
Medical & Sports Science 醫務委员会	Prof Bob McNamara - apology received	Chairman (USA) 主席 (美国)
Marketing & Media 市場和推广委员会	Angelina Ong - apology received	Chairwoman (Singapore) 主席
Protocol, Culture & Heritage 醫務委员会	Vacant	Chairman (China PR) 主席 (中国)
IBCPC (Breast Cancer Survivors)	Jane Frost (President 主席)	Canada 加拿大
Continental & Regional Representatives	洲際與地区代表	
Asia (ADBF) 亞洲 (亞龍联會)	President 主席 Hu Jianguo - apology received 胡建國	China PR 中国
Europe (EDBF) 歐洲 (歐龍联會)	Alan van Caubergh 阿蘭·范·考格伯 EDBF Chairman	The Netherlands 荷兰
Africa (DBFA)	主席 Abdul Edross	South Africa 南非
Oceania (ODBF)	主席 Kel Watt	Australia 澳大利亞
Pan America (PADBF)	Franco Siu Chong	Canada 加拿大
Adaptive Paddlers Committee	Dr Raymond Ma (Chairman)	Hong Kong 中国香港

IDBF Members In Attendance (28) 出席的国际龙联会员		
IDBF Member Country/Territory	Name of Voting Delegate	Represented By
Australia 澳大利亚	Kel Watt, Melanie Cantwell	2 x Delegates 代表
Canada 加拿大	Matt Smith	1 Delegate 代表
China, PR 中国	Ji Yunxi	1 x Delegate 代表
Chinese Taipei	Aki Chen, Chang Chi Man	2 x Delegates 代表
Cyprus	Christos Georgiou	1 x Delegate 代表
Ghana	Morrison Olaf	1 Delegate 代表
Great Britain 英国	Clair Parfrey, Sue & Andrew Menzies	3 x Delegates 代表
Hong Kong SAR, China 香港	Raymond Ma, Aissa Wan, Edwin Hou	3 x Delegates 代表
Hungary 匈牙利	Péter Járosi	1 x Delegate 代表
India	Sandeep Gupta	1 x Delegate 代表
Iran	Mohammad Carni	1 Delegate 代表
Italy 意大利	Marcia Cristobal, Judith Hakim	2 x Delegates 代表
Japan 日本	Makoto Shobu	1 x Delegate 代表
Macau, China 中国澳门	Chung Hon Kun	1 x Delegates 代表
Malaysia	Mike Thomas (Representative)	1 x Delegate 代表
Netherlands 荷兰	Gert de Vos	1 x Delegate 代表
Norway	Einar Hesselberg	1 x Delegate 代表
Philippines 菲律宾	Marcia Cristobal	1 x Delegate 代表
Puerto Rico	Franco Siu Chong (Representative)	1 Delegate 代表
Romania	Radulescu Radu	1 Delegate 代表
Russia	Vitaly Smirnoff	1 Delegate 代表
Serbia	Severin Pavlovic	1 x Delegate 代表
Singapore	Jason Chen, Winsor Wong (Observers)	-
South Africa 南非	Abdul Edross	1 x Delegate 代表
Sweden	Robin Magnusson	1 x Delegate 代表
Trinidad & Tobago 特立尼达岛和多巴哥岛	Keith Dalip	1 x Delegate 代表
Uganda 乌干达	Menhya Gerald Simon	1 Delegate 代表
Ukraine 乌克兰	Olexandre	1 x Delegate 代表
United States 美国	Ginny O'Hare, Peggy Morro	2 x Delegates 代表
Apologies with Proxy vote (3)		
France 法国		
Ireland		
Thailand 泰国		



國際龍舟聯合會
INTERNATIONAL DRAGON BOAT FEDERATION

**14th IDBF Members Ordinary Congress,
SZEGED, HUNGARY – 29th July 2013.**

FINAL AGENDA

1. Opening of the Congress and the President's address.
2. Identification of the delegates and confirmation of their authority.
3. Appointment of scrutineers for the period of the Congress.
4. The Executive President's Report.
Russian Membership
World Cup – CDBA/ CCTV
5. Reports from the Chair Holders of the Specialist Commissions.
6. Accounts, Financial Report and Auditor's Report.
7. Approval of the accounts for the previous periods (2011 and 2012).
8. Determination of the Annual Subscription.
9. Budget for the periods 2013 and 2014.
10. World Championship Regattas.
 1. Update Ravenna - 2014 (Club Crew World Championships)
 2. Update Welland - 2015 (World Nations Dragon Boat Championships)
 3. Bids for 2016 and 2017 made in accordance with Bye-Law 13.
Presentation by Australia - 2016 CCWC (Clubs Championships).
Notification from Poland and Russia - 2017 WDBRC (Nations)
11. Place and Date of the next Congress.
12. Appointment of a Full Member to be responsible for auditing the accounts.
13. Reports on applications for membership and voting consequent thereon
14. Appeals against decisions taken by the Council or Executive - none received
15. Individual proposals from the IDBF Members – none received. .
16. Alterations to the Statutes etc – not for this Congress, only every 4 years. Next in 2015.
17. Elections – Vice-Presidents (Five) - Seven nominations received
President of Honour – Madam Xiaomin (China) nominated by CDBA..
18. Any Other Business and Closing Address.



國際龍舟聯合會 INTERNATIONAL DRAGON BOAT FEDERATION

MINUTES OF THE 14th MEMBER'S CONGRESS – SZEGED 2013

Official IDBF Languages. Bye-Law 14 (BI10) 国龙联合会官方语言 法规 14

14.1 (10.1) The Official Languages of the IDBF, as laid down in Article 8 of the IDBF Statutes are English and Chinese Mandarin. In the event that there is a discrepancy between the two in any IDBF documents, the English version shall take preference. **14.1** (10, 1) 根据国际龙联章程第 8 条, 国龙联合会的官方语言为英语和中文普通话两种。如国际龙联文件中中英文版本出现不符, 以英文文本为准

代表大会开幕和主席致辞

Item.1.

OPENING OF CONGRESS

1.1. In the absence of the IDBF President, the IDBF Executive President Mike Haslam apprised the members on the conduct of the Congress and took the Chair to formally open the 14th IDBF Congress.

1.2 The Executive President welcomed all the Member's delegates to the 14th IDBF Members Congress, on behalf of the IDBF President Madam Xiao Min and advised the Delegates that Ministerial duties in China had precluded her from attending the Congress. The President she sent her apologies and best wishes to the IDBF Members present for a worthwhile and successful Congress.

Item. 2. IDENTIFICATION OF DELEGATES AND CONFIRMATION OF AUTHORITY.

2.1 The Deputy Secretary-General, Peter Tang, made the roll call, and confirmed that Delegates from 28 countries and territories with voting rights were present in accordance with the procedures laid down in the IDBF Statutes and Bye-Laws. 5 countries and regions were absent, and the quorum of the congress was formed. The meeting was quorate.

2. 1. 国际龙联执行主席麦克·哈森来姆先生进行点名, 并根据国际龙联章程以及法规的规定程序确认了列席且将参加投票的 24 个国家与地区的代表。

代表大会期间监票人的指定

Item. 3.

APPOINTMENT OF SCRUTINEERS FOR THE CONGRESS.

3.1 Representatives from Great Britain and the USA were appointed by the floor, as Scrutineers for the Congress.

执行主席报告 - 麦克·哈森来姆先生

Item. 4. EXECUTIVE PRESIDENT'S REPORT - Mike HASLAM.

4.1 The report of the Executive President (EP), for the two-year period, 2012–2013, since the 13th Congress, is shown at Enclosure 1 to these Congress Minutes.

4. 1. 执行主席就第 13 届代表大会以后（2012–2013）两年间的工作进行了全面报告见代表大会纪要附件 1 2。

专门委员会主席和大洲及地区代表报告

Item.5. REPORTS FROM THE CHAIR HOLDERS OF THE SPECIALIST COMMISSIONS

5.1 Competition & Technical Commission - Mike Thomas, Chair C&TC. Mike Thomas (MT) gave a general report on the work of the C&TC.

5.2 Medical & Sports Science Commission – On behalf of the M&SSC Chairman, Bob McNamara (BMc) the EP gave a general report on the work of the M&SSC.

5.3 Marketing & Media Commission - On behalf of the M&MC Chairwoman, Angelina Ong McNamara the EP gave a general report on the work of the M&MC.

财务和审计报告

Item. 6. FINANCIAL REPORT AND AUDITOR'S REPORTS.

6.1 The Financial Report of the IDBF Treasurer, Mr. Alan Van Caubergh is shown at Enclosure 2. The Statement of Accounts and Income and Expenditure Report for the years ending 31 Dec 2011 and 2012 respectively, were made available to the Delegates.

6. 1 国际龙联司库戴维德·考格斯维尔的财务报告公示于纪要附件 2 中。截止 2011 年与 2012 年 12 月 31 日的经费收入与支出账目的陈述，已在此会议上向整个代表大会做出了报告。

6.2 The Auditors Report is shown at Enclosure 2

批准帐目

Item. 7. APPROVAL OF THE ACCOUNTS – 2011/2012

7.1 The Executive President asked the Congress to vote on accepting the IDBF Treasurer's Report and to approve the accounts for the previous period, as recommended by the Auditor. The adoption of the 2011 & 2012 Accounts was duly proposed and seconded

7. 2. 执行主席请代表大会就由审计员建议的国际龙联司库前一阶段账目投票。2011 年与 2012 年账目的确认首先由提议，接着也提议。该账目据举手情况，全体一致地通过。

决定年度会费问题

Item. 8. DETERMINATION OF THE ANNUAL SUBSCRIPTION – 2012/2013

8.1 The Treasurer recommended that the annual member's subscription fee should not be increased. The Congress accepted the Treasurer's recommendation by a majority vote of the voting delegates.

国际龙联下一阶段财务预算—2009/2010

Item. 9. IDBF BUDGET FOR THE NEXT ACCOUNTING PERIOD – 2013/2014

9.1 The Treasurer updated the Congress on the IDBF budget situation for 2013 and the forecast Budget for 2014, which indicated that a loss was expected to be carried forward to the 2014 Financial Year. After discussion on the points raised, the Congress accepted the Budget forecasts, as forecasts but requested the Treasurer to adjust the budget to reach at least a break even position by the end of the period.

世界锦标赛和国际比赛

Item. 10. WORLD CHAMPIONSHIP REGATTAS – 2014-2017.

10.1 9th Club Crew World Championship (CCWC) – 2014, Ravenna, Italy.

The Congress received an update report and presentation, from the Italian Dragon Boat Federations and the Ravenna Organising Committee on the preparations being made for the 9th Club Crew World Championships scheduled for Ravenna, Italy. After discussion the Congress agreed the dates proposed by the FIDB.

10.2 12th World Dragon Boat Racing Championship (WDBRC) – 2015, Welland, Canada.

The Congress received an update report and presentation, from Dragon Boat Canada and the Welland Organising Committee on the preparations being made for the 12th World Nations Championships scheduled for Ravenna, Italy. After discussion the Congress agreed the dates proposed by the FIDB.

下届代表大会地点和日期

Item.11. PLACE AND DATE OF THE NEXT CONGRESS - 2013.

11.1 The Executive President advised the Congress that, in accordance with Article 23 of the IDBF Statutes, the next IDBF Congress would be held in 2015 in Welland, Niagara, Canada. The 16th Members Congress would take place on the Monday the day after the WDBRC.

任命一名正式会员担任账目审计

Item.12. APPOINTMENT OF A FULL MEMBER TO AUDIT THE ACCOUNTS.

12.1 The Executive President asked for an IDBF Full Member to undertake the duties of Auditor for the period 2013 - 2012. The Australian Dragon Boat Federation were nominated for the position of Auditor and accepted. The appointment was agreed by Congress.

国际龙联会员资格申请

Item.13. APPLICATIONS FOR IDBF MEMBERSHIP.

13.1 The Executive President referred the Congress to Enclosure 3, of the Congress Agenda, which listed the new Basic Member (06) applications approved by the Council for ratification by the Congress. Also on the list were 08 Basic Members recommended by the Council for Full IDBF Membership.

13.2 The Congress ratified in full the Council nominations, for Basic and Full Membership, of the IDBF, as shown at Enclosure 3 to these Congress Minutes.

反对国际龙联理事会决议的申诉

Item. 14. APPEALS AGAINST THE DECISIONS OF THE IDBF COUNCIL.

14.1 The Executive President informed the Congress that no Appeals against decisions of either the Executive Committee or the Council had been received.

来自国际龙联会员的个别提案

15. INDIVIDUAL PROPOSALS FROM THE MEMBERS.

15.1 The Executive President informed the Congress that no proposals had been received from the IDBF Members

章程、细规、竞赛规程和规则的修改

Item.16. ALTERATIONS TO THE IDBF BYE-LAWS & COMPETITION REGULATIONS.

Appeals against decisions of the Executive Committee or the Council can be made under the IDBF Statutes and should be addressed to the IDBF Secretary-General, for consideration at the next meeting of the IDBF Council

16.1 The Executive President referred the Congress to Enclosure 4, of the Agenda, which listed the amendments made by Council to the Bye Laws and Competition Regulations, for Congress to note, which would take effect from the day after the election of the Vice-Presidents'.

选举

Item.17. ELECTIONS

17.1 IDBF Vice-Presidents. The Vice- Presidents retiring at the 14th Congress were Senior VP, Mason HUNG (Hong Kong); 2nd VP, Bob MORRO (Usa) 3rd VP, Claudio SCHERMI (Italy); 4th VP Ahmed DONYAMALI (Iran).

17.2 Mason Hung and Bob Morro did not seek re-election and retired from office after many years of valuable and loyal service to the IDBF. Claudio Schermi and Ahmed Donyamali did seek re-

17.3 The full list of candidates was as follows:-

Ahmed **DONYAMALI** (Iran)
Peter **JAROSI** (Hungary)
Salman **KHODADADI** (Iran)
Raymond **MA** (Hong Kong)
Ginny O'Hare-**PERRIN** (Usa)
Claudio **SCHERMI** (Italy)
Matthew **SMITH** (Canada)

JI Yunxi (China) for election as the 5th VP post unopposed

17.4 Following a secret vote the following candidates were elected as IDBF Vice-Presidents' for the period 1 January 2014 tom 31 December 2017.

Raymond **MA** (Hong Kong)
Ginny O'Hare-**PERRIN** (Usa)
Claudio **SCHERMI** (Italy)
Matthew **SMITH** (Canada)

JI Yunxi (China) for election as the 5th VP post unopposed

其他事宜和闭幕

Item 18. ANY OTHER BUSINESS AND CLOSING ADDRESS.

18.1 Reports from the Continental & Regional Federations There was no other business notified by the Members but the EP invited the Continental and Regional Representatives to give ad hoc summaries of developments in their area.s, Europe, Asia, Oceania, Caribbean and Africa.

18.2 There being no further business notified under Article 28 of the IDBF Statutes, the IDBF Executive President, acting as the Chairman of the Congress, thanked those present for their attention to the matters on the Agenda and for their support of the IDBF. The Chairman formally closed the 14th Congress at 1400 hours.

18. 1. 无其他事宜，根据国际龙联章程第 28 条款，国际龙联主席对代表能出席会议及他们对国际龙联的支持表示感谢。第十届代表大会于 1400 正式闭幕。

Signed



Mike MacKEDDIE-HASLAM
Executive President

执行主席签字 麦克·哈森来姆

Date:日期 23rd Aug 15

Enclosure 1 to the 14th IDBF Congress Minutes

第九届国际龙联代表大会会议纪要附件一

EXECUTIVE PRESIDENT'S REPORT TO THE 14TH IDBF CONGRESS 2013

2013 年第十届国际龙联代表大会执行主席报告

The Executive President's Report to the 14th IDBF Congress given at the Hotel Forrás, Szeged, Hungary, on Monday 29th July 2013.

The past two years have been ones of consolidation for the Federation, especially within the world of international sports federations. The IDBF has established itself within SportAccord – the parliament of International Sports Federations, as the only World Governing Body for Dragon Boating and the Association of Independent Sportaccord Members – AIMS for short, which encompasses all the Non Olympic Sports, has been formed within Sportaccord, to look after the common interests of its members. I am a Member of the AIMS Working Group, so the IDBF is well placed politically within SportAccord.

This year's SportAccord Annual General Assembly, held in St Petersburg, was of particular importance as a new SportAccord President was elected on the retirement of Hein Verbruggen, the long serving President. The new SportAccord President is Marius Vizer from the Judo Federation (President) and we wish him every success in the challenging and demanding role of the SportAccord President.

IDBF Officials have met regularly with the World Anti-Doping Agency (WADA) and after considerable discussions I am pleased to report that following a revision of our Anti-Doping Policy to include out of competition testing, the IDBF is now fully compliant with the WADA Code, which is a prerequisite of being recognised by the International Olympic Committee (IOC).

In this regard I can inform the Congress that the IDBF Application for IOC Recognition has been submitted to the IOC Sports Department and whilst our application has not yet gone forward to the IOC Executive Committee, we are meeting with IOC Officials shortly to discuss how the IDBF can address those aspects for IOC Recognition that Dragon Boating as a Sport, does not meet at present. In their letter to the IDBF, the IOC Officers said:-

“We appreciate all the effort invested in this application process and we would like to organise a debrief session to provide you with detailed feedback on the aspects that could be improved in your application. We remain at your disposal to discuss the format of the debrief session and we trust that we will be able to work with the IDBF to further advance its development”

This is encouraging news and clearly shows that the IOC accepts the IDBF's status as the SportAccord recognised World Governing Body for our Sport. A status confirmed by the Court of Arbitration for Sport (CAS) in 2008 and notified to International Canoe Federation (ICF) at that time.

Within the Sport our Membership continues to grow with over 70 Countries and Territories now in the IDBF family of which more than 40 have competed internationally or in IDBF World Championships Regattas. Our 2012 Club Crew Championships in Hong Kong, which marked the 21st Anniversary of the IDBF's foundation in Hong Kong, saw nearly 5000 participants.

This year in Szeged we had the biggest number of IDBF Members competing in a World Nations Championship so far, with 44 Members provisionally entering of which 33 confirmed their participation. Unfortunately financial problems and visa difficulties reduced this number still further to just below 30 but still the highest number of Countries at any World Dragon Boat Championships.

However, ensuring that our World Championships are within the financial reach of our Members and accessible to all Representative Teams, is a challenge that the IDBF Council and Championship Organising Committees must address, as a matter of priority, if the success of our World Championships in the future is to be assured.

The IDBF Development Boats Scheme, in which the IDBF sends Dragon Boats to new and developing Countries, is working well, with donated boats going to Ghana, Uganda, Senegal, Cyprus, the Philippines in the past 2 years and boats in the pipeline for Serbia, Costa Rica and nominally the Cameroons.

Donated Boats and Paddles are now part of the IDBF Partners Scheme, as well as the alternative to manufacturers paying IDBF License Fees but, as always when it involves money, progress is at a slow pace. Registered for 2013 are 5 IDBF Platinum Partners, 1 Gold Partner and 4 Bronze Partners. They are,

Platinum Partners - Buk, Champion, Pei Sheng (Boats). Grey Owl, Braca (Paddles)

Gold Partners - Swift International (Boats)

Bronze Partners - Burnwater, G Power, Trivium, Swift (Paddles)

For the scheme to develop and be maintained, including making sure that the Partners get the benefits due to them from the IDBF, there now needs to be a specific IDBF Official designated to oversee, supervise and if necessary work with the Partners directly. Such a role is one that could be undertaken by one of the IDBF VPs.

I believe that the IDBF as a volunteer run organisation does not have enough of its elected officials helping to run the IDBF on a day to day basis. Too much work is being placed on the shoulders of too few people.

This situation must change if the IDBF is to develop the Sport effectively any further. I believe that the Vice Presidents should be given a more active and worthwhile role in running the affairs of the IDBF.

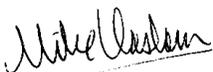
This year I have identified what I consider to be some key areas of the IDBF's work which could be shared between the VPs. I have asked the Council to incorporate these specific portfolios into the IDBF Bye-Laws so that both the IDBF Members and the VPs know what these specific tasks are.

Further to the IOC Recognition application, I believe that we need to amend our Bye-Laws concerning the Continental Federations to bring our Sport into line with the IOC, regarding which Countries can compete in Olympic Movement Continental Games, such as the Asian Games etc. Bye Law amendments will bring us into line with the Olympic Movement and clarify the Membership of our Continental Federations.

May I conclude on a personal note and that is to thank the IDBF Members, IDBF Officers, Officials and my many, many friends and colleagues within the Sport for their kind and comforting thoughts over this past year since the unexpected death of my best friend and wife Phyll MacKeddie, one of the founding officials of modern Dragon Boating.

Without such support I would have found it very difficult to have continued as your Executive President or indeed at all over the past 12 months. Unfortunately grief is the price we pay for love and the stronger the love, the deeper the pain. Thank you again for your support.

Thank you.



Mike MacKEDDIE-HASLAM,
Executive President

Enclosure 2 to the 13th IDBF Congress Minutes

第十届国际龙联代表大会会议纪要附件二

国际龙联司库报告 2011 和 2012 年财务报告

IDBF TREASURERS REPORT FOR FINANCIAL YEARS 2011 AND 2012

SITUATION OF THE 2012 ACCOUNTS

The 2012 balance sheet shows an excess of income of US\$ 44.180. The very successful 2012 World Club Crew Championships contributed to this result considerably. On the other hand the lack of other major sources of income is worrying. Therefore we have to keep searching for opportunities and try to develop sources of income that will generate a constant flow of income.

The extra income compared to previous years enabled us to spend more money on development of the sport in new dragon boat countries.

Other expenditure was within budget. Overall, the balance sheet shows an improvement of our capital to US\$ 76.445.

Because of logistic problems the figures and annual accounts have not yet been audited, so there is no Audit Report available yet. We will make sure that the book entries and records will be made available to the auditors as quickly as possible after the closing of the IDBF Congress.

ASSUMPTIONS FOR THE FUTURE

We continue to develop a number of alternative sources of income. The internet seems the best opportunity to achieve this. We started talks in 2012 with YouTube Sports, through SportAccord, and the general opinion is that a Dragon Boat Channel is viable. But the development will take much time, so no income is expected on a short term.

Also the income from World Championships is not expected to be as abundant in 2013, so we expect to be on a tighter budget for the current year and the next year.

RECOMMENDATIONS

I respectfully ask the IDBF Council to accept the accounts and for the IDBF Congress gathered in Szeged on 29th July 2013, to approve the Balance Sheet and Accounts for 2012, with the provision of approval from the auditors.

Alan VAN CAUBERGH
IDBF Treasurer

2012 IDBF BALANCE SHEET & ACCOUNTS

2012 IDBF BALANCE SHEET & ACCOUNTS

BALANCE SHEET AS AT 31 DECEMBER 2012

ASSETS	Note	31.12.2012 US\$	31.12.2011 US\$
Current Assets			
Cash at hand & in bank	2.	70,449	20,117
Debtors	3.	24,025	67,363
Fixed Assets	4.	0	0
TOTAL ASSETS		<u><u>94,474</u></u>	<u><u>87,480</u></u>
LIABILITY & EQUITY			
Current Liabilities			
Creditors & Accruals	5.	18,029	55,215
Equity			
Capital		32,264	50,993
Result of the year		44,180	-18,729
		<u>76,445</u>	<u>32,264</u>
TOTAL LIABILITIES		<u><u>94,474</u></u>	<u><u>87,480</u></u>

INCOME STATEMENT 2012

	2012	2011
Income	USD	USD
Membership Fees	9.275	6.031
WC Registrations Fees	79.154	28.783
IDBF Patrons Club	100	637
IDBF Partners Scheme	750	13.175
Paddle Spec & Production Fees	472	5.913
Merchandising	300	0
Sale of Dragon Boats	0	3.125
Miscellaneous	0	<u>250</u>
	90.051	57,914
Financial income		
Bank interest received	0	514
TOTAL INCOME	90.051	58.428
EXPENDITURE	USD	
SportAccord	6.260	5.802
Marketing / Publicity / Sport Development		
Marketing expenses	0	3.000
Newsletters	0	2.700
IDBF Patrons Club	0	4.981
Development Visits	5.098	1.510
Development boats (transport) expenses	4.655	
DBFA (setting up African DB Federation)	110	6.525
	<u>9.863</u>	<u>18.715</u>
World Championships		
Live streaming	0	3.235
Other expenses	3.681	20.703
	<u>3681</u>	<u>23938</u>
Administration expenses		
Telephone & postage charges	1.522	1.745
Office supplies	353	1.071
ICT expenses	0	688
Translations	1.800	1.827
Secretariat	4.139	0
Race Officials Secretariat	279	237
Agency Fees	5.500	4.200
Miscellaneous expenses	5.465	290
	<u>19.059</u>	<u>10.058</u>
Technical Equipment Secretariat		
Telephone & postage charges	67	0
Printing expenses (DB blue prints)	<u>0</u>	<u>0</u>
	<u>67</u>	<u>0</u>

Minutes of the 14th IDBF Members Congress held in Szeged, Hungary.

Travelling expenses	2.419	8.914
Writes Off		
WC Teheran, Iran	0	9.000
Membership fees 2011	2.895	
	2.895	<u>9.000</u>
Financial expenses		
Exchange rates	0	0
Bank charges	1.626	<u>2.378</u>
	1.626	<u>2.378</u>
Total Expenses	2012 = 45,671. 2011= 78,806	
Result of the year	44,180	

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2012

1. ACCOUNTING POLICIES. The principle accounting policies adopted in the preparation of the financial statements are set out below and have been consistently applied within these accounts.

a) Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention on the accruals basis.

The effect of events relating to the year ended 31 December 2012 and occurring before the date of approval of the financial statements by the Board, have been reflected in these statements.

b) Treatment of fixed assets

Computers and other items of office equipment have been written off when purchased and have not been capitalized on the basis that their cost is not material.

Live stream equipment has been acquired from the manufacturer at a reduced price, as a joint venture between the IOBF, the EDBF and the BOA

The IDBF owns a pool of dragon boats for development purposes, 22 at the year's end. These boats move around different countries on different continents, wherever they are needed to support new federations to develop the sport in their country. Because of the transport costs to move these boats to new areas to be developed, the value has been set at US\$ zero.

c) Foreign exchange

Transactions denominated in foreign currencies - if applicable - are translated into US dollar and recorded at an average rate of exchange ruling at the date of the transaction, as appropriate.

Balances at the year end denominated in a foreign currency are translated into US dollars at the rate of exchange ruling at the balance sheet date.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2012 (Continued)

	31.12.2012	31.12.2011
	US\$	US\$
2. CASH AT BANK AND IN HAND		
Bank balance		
- current account US dollar	70.449	20.117
- current account euro	0	0
Cash in hand	0	0
	<u>70.449</u>	<u>20.117</u>
	<u><u>70.449</u></u>	<u><u>20.117</u></u>
3. DEBTORS		
Accounts receivable		
- Membership fees 2012	9.025	
- Membership fees 2011	2.895	7.875
Less: Provision for doubtful debts	-2.895	0
Tampa WC 2011 Organising Committee	15.000	59.488
	<u>24.025</u>	<u>67.363</u>
	<u><u>24.025</u></u>	<u><u>67.363</u></u>
3. FIXED ASSETS		
Office equipment	2.000	pmi
Dragon boats: 22 pc.	33.500	pmi
	<u>0</u>	<u>0</u>
	<u><u>0</u></u>	<u><u>0</u></u>
5. CREDITORS AND ACCRUALS		
Accounts payable		
- MEC Group, China	8.343	48.200
- BDA	0	3.125
Accruals (invoice received after 31 December)		
- Travel Expenses	9.437	3.390
Membership Fees received in advance	250	500
	<u>18.029</u>	<u>55.215</u>
	<u><u>18.029</u></u>	<u><u>55.215</u></u>

2013-2014 IDBF PROVISIONAL BUDGET

	Accounts 2012	Budget 2013	Budget 2014
Income			
Membership Fees	9.275	9.200	9.200
WC Registrations Fees	79.154	42.000	45.000
IDBF Patrons Club	100	0	0
IDBF Partners Scheme	750	1.500	1.500
Paddle Spec & Production Fees	472	2.000	2.000
Merchandising	300	0	0
Total income	90.051	54.700	57.700
Expenditures			
Membership & Legal Affairs			
SportAccord	6.260	6.000	6.000
Marketing / Publicity / Sport Development			
Development Visits	5.098	5.000	5.000
Development boats (transport) expenses	4.655	3.000	3.000
DBFA (setting up African DB Federation)	110	0	0
	9.863	8.000	8.000
World Championships			
Live streaming	0	3.000	3.000
Race Officials	0	14.000	15.000
Other expenses	3.681	4.000	4.000
	3.681	21.000	22.000
Administration expenses			
Telephone & postage charges	1.522	1.800	1.800
Office equipment	0	1.200	1.200
Office supplies	353	500	500
ICT expenses	0	1.200	1.200
Translations	1.800	2.000	2.000
Secretariat	4.139	4.200	4.200
Race Officials Secretariat	279	300	300
Agency Fees	5.500	4.000	4.000
Miscellaneous expenses	5.465	6.000	6.000
	19.059	21.200	21.200
Technical Equipment Secretariat			
Telephone & postage charges	67	120	120
Printing expenses (DB blue prints)	0	120	120
	67	240	240
Travelling expenses	2.419	3.600	3.600
Writes Off			
Membership fees 2011	2.895	1.500	1.500
	2.895	1.500	1.500
Financial expenses			
Bank charges	1.626	1.800	1.800
	1.626	1.800	1.800
Total Expenses	45.871	63.340	64.340
Balance	44.180	-8.640	-6.640
Draw from reserves		8.640	6.640
Overall Balance	44.180	0	0

AUDIT REPORT

We have audited the financial accounts for the International Dragon Boat Federation (IDBF) for the Balance Sheet, Income Statement and Notes to the accounts for the financial period 2011 and 2012 calendar years. The IDBF treasurer and finance team are responsible for the financial statements and we have determined that the accounting policies used are appropriate to meet the needs of IDBF and the needs of the members. We have conducted an independent audit of these financial statements in order to express an opinion of them to members. We disclaim any assumption of responsibility for any reliance of this report or on the financial statements to which it relates to any person other than the members, for any purpose other than that of which it was prepared.

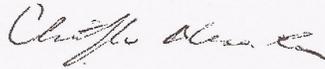
Our audit has been conducted in accordance with relevant auditing requirements. Our procedures included examination, on a test basis of evidence supporting the amounts and other disclosures in the financial statements and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial statements are presented fairly in accordance with the application of accounting policies described in the notes to the financial statements.

Audit Opinion

The audit opinion expressed in this report has been formed on the above basis.

In our opinion, the financial report presents fairly, in all material respects, the financial position of IDBF as at 31 December 2012.

Signed at Sydney, Australia on 21 July 2014



Mr Christopher Alexandrou
Development Director

Bachelor of Economics
(Major in Accounting and Economics)
Master of Laws

Audit Report Recommendations for improvement

Following the audit of the accounts, these suggested improvements are *recommended* in order to provide the members with more timely,



Postal Address:

PO Box 949

Springwood QLD 4127

ABN 91 161 895 046

Patron

The Honourable, Shane Stone
AC, PGDK, QC

Members

Canberra Dragon Boat Assoc

Dragonboat Assoc of SA

Dragon Boats NSW

Dragon Boats NT

Dragon Boats TAS

Dragon Boating WA

Dragons Abreast Australia

Queensland Dragon Boat
Federation

Victorian Dragon Boat Assoc

Executive

President
Kel Watt

Administration
Maggie Boyce

Finance
Sean Litchfield

Development
Christopher Alexandrou

Directors

David Abel

Victor Fazakerley

President: 0411 707 489

Website: www.ausdbf.com.au

Email: admin@ausdbf.com.au

substantiated, accountable and transparent reporting of the financial affairs for IDBF. It will also allow for greater compliance and minimise any current financial operational risks. It will provide modern electronic accounting practices essential to meet the business needs of the organisation

1. Firstly the accounts need to be audited annually and not bi-annually and financial reports tabled to the members annually at the first possible meeting following the audit finalisation. It is suggested that the reports be tabled within the timelines of the registering body or sooner if requested by the members.
2. Financial reports illustrating the budget to actual revenue and expense be processed and reported on a regular basis to meet the operational requirements eg 6 monthly reports
3. All transactions for payments require all source documents attached to the payment advice and coded to the appropriate chart of account before payment is made. This will allow for greater transparency and substantiated accountability for payment.
4. It is strongly recommended that a web-based electronic accounting system be implemented with the finance team having access to the system. The web-based system will increase the ability to provide the strategic management team and members with timely reports as opposed to the current hand written manual accounting system where the reports are provided bi-annually. It will also allow for an electronic file to be provided to the auditor who can then use the electronic auditing tool for audit purposes.
5. As IDBF is a global organisation and only has a virtual office, it is recommended a web / cloud based filing system be established and that all source documents, bank statements and other business documents be scanned and saved to the file monthly. This will allow for approved users to have access to the documents and this will eliminate the current risk of only one person maintaining the accounts. It will also provide easy access to the filing system for documents to be forwarded to the auditor. All contracts for the organisation could be saved to the system at the time of signing the contract so the finance team can monitor the contract receipts or payments.
6. Financial policy and procedures manual to be written and approved.
7. All invoicing to be completed using the accounting software and aged reports analysed and followed up for outstanding payments continually.
8. It is recommended that a credit card be established for payment of accounts with an imprest value established on the card and payments electronically transferred between the credit card account and the operating bank account on a monthly basis or within the month if essential.



ENCLOSURE 3 TO THE 13TH IDBF CONGRESS MINUTES

MEMBERSHIP AND MEMBERSHIP UPGRADES APPROVED & PASSED BY CONGRESS

Agenda Item 13 refers. IDBF Statutes Article 9 - Members.

The IDBF shall consist of Full; Basic; Associate and Honorary Members. IDBF Members are required to recognise and accept the authority of the IDBF as the sole world governing body for Festival Dragon Boating and the sport of Dragon Boat Racing. (See also Bye-Law 12.1.1.)

List A. New BASIC Members.

French Polynesia
Guadeloupe
Kenya
Romania
Monaco
Russia

List B. ASSOCIATE Members.

None.

List C. BASIC Members recommendation for FULL Membership

Costa Rica
India
Puerto Rico
Reunion Island
Senegal
Slovak Rep
Turkey
Uganda

List D. Nominees for Honorary Membership

None

ENCLOSURE 4 TO THE 14TH IDBF CONGRESS MINUTES

Amendments notified by the IDBF Council to the Congress to take effect from 1 January 2014, unless otherwise stated, in accordance with the dates shown in the IDBF Statues.

AMENDMENT to the IDBF BYE LAWS, THE POST OF IDBF VICE-PRESIDENT

There have been four IDBF Vice-Presidents who are elected for a four year term at an IDBF Congress failing on an odd numbered year but from the 14th Congress in 2013, there will be elections for five Vice Presidents as the Chinese DBA, may nominate a 5th Vice-President and an IDBF President of Honour, under Article 40 of the IDBF Statutes, as revised by the 13th Members Congress, in Tampa, Florida, USA, on 8th August 2011. The roles of the Vice-Presidents as laid down in the IDBF Bye-Laws, are as follows:-

4.7 The Vice-Presidents. The Senior Vice-President, as defined in Article 21 of the Statutes (that is, the Vice President who has held such Office the longest) shall be responsible for undertaking the duties of the Executive President or the President or any of the Officers of the Federation, whose duties are detailed in this Bye-Law, in the event that one or other of them is prevented from exercising the office concerned. In the event that more than one of the Officers is unavailable, then one or more of the other Vice Presidents, as the situation demands, shall assist the Senior Vice President in carrying out the work of the IDBF. Whilst so acting, the Vice Presidents shall enjoy the same rights as the Executive President or Officers of the Federation concerned.

4.7.1 Duties and Responsibilities: *The duties and responsibilities outlined in this Bye-Law will be allocated by the Executive Committee according to the location, interests and experience of the Vice-Presidents as elected at the time. The duties and responsibilities of the Vice-Presidents will generally be:-*

1. *Liaison with and supportig new IDBF members in developing the Sport.*
2. *Supporting and advising the Chair-holders of the IDBF Commissions.*
3. *Responsibility for matters of protocol and ceremonies at IDBF Championship Regattas.*
4. *Liaison with International Sports Federations and Multi Sport Games in conjunction with and on behalf of, the Executive President*
5. *Dealing with Membership issues; liaison with and visits to, the IDBF Members in conjunction with and on behalf of, the Executive President .*
6. *Assisiting the Executive President in carrying out his or her duties.*

4.7.2 *In addition to the general duties outlined above each Vice President will have a specific role to carry out in the organisation and administration of the IDBF. On their election the Vice Presidents' will indicate to the IDBF Members Congress the specific role (portfolio) that they wish to undertake on behalf of the IDBF Membership The specific roles are:-*

- a. *Responsible for matters of protocol and for ceremonies at IDBF Championship Regattas.*
- b. *Responsible for the development of the Sport in new Countries and Territories.*
- c. *Responsible for recording statistical information on the Sport, maintaining the IDBF historical records and the production of IDBF publications.*
- d. *Responsible for Sponsorship matters and developing IDBF Partners and Patrons Schemes.*
- e. *Responsible for developing the IDBF Affiliate Festivals Scheme and liaison with such IDBF Affiliates.*

4.8 The Vice-Presidents shall fulfil any specific tasks allocated to them by the IDBF Council, the Executive Committee, the Executive President or the President and *shall contribute, for example, to IDBF publications.* They shall report on all such activities.

4.8.1 The Vice-Presidents may also assist the Officers of the Federation in carrying out their duties and under the authority and co-ordination of the Executive President, *act as the Commission Chair Holders or Continental Representatives (Aug 11)* The Secretary-General shall be provided with copies of all official correspondence originated by the Vice-Presidents.

4.9 Whenever the IDBF does not have an Honorary President, the Senior Vice-President shall assist the President in these duties and in representing the IDBF.